



**Maratha Vidya Prasarak Samaj's  
Arts, Commerce & Science College  
Nandgaon,  
Tal- Nandgaon, Dist- Nashik**



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**FIRST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
(Academic year 2021-2022)

**Date: 21-06-2021 Day: Monday**  
**Time: 12 .00 pm**  
**Venue: Principal Cabin**

**AGENDA**

1. Tribute to three staff members expired due to Covid-19.
2. Dress code and Identity cards
3. Sevak kalyan nidhi and student insurance guidance
4. Felicitation of Vice-Principal, Dr. S.A. Marathe and Senior clerk Mr. S.V. Patil



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(Academic year 2021-2022)

**Date:** 21-06-2021 **Day:** Monday

**Time:** 12 .00 pm

**Venue:** Principal office

**Members present for Meeting**

Sr. No.	Name of member	Designation	Signature
1	Dr S.I. Patel	Principal	
2	Dr. S.A. Marathe	Vice Principal	
3	Dr. V.B. Sonawane	IQAC Co- Ordinator	
4	Dr. P.T. Nikam	Member	
5	Dr. B.W. Chavre	Member	
6	Dr. A.L. Tidar	Member	
7	Mr. R.V. Wagh	Member	
8	Mr. M. B. Atole	Member	
9	Mr. A. B. Jadhav	Member	
10	Mr. A. B. Lawange	Member	
11	Mr. B. P. More	NSS. Programme Officer	
12	Mr. Ramesh Karwa	External. Expert	
13	Mr. Shaikh Shakur Habib	Industrial Expert	
14	Mr. Sachin R. Patil	Alumni member	
15	Mr. P.K. Kulkarni	Technical Assistant	
16	Mr. S.V. Patil	Administration Staff	
17	Mr. Kalpesh Rajendra Ushire	Student representative	



## AGENDA

1. Tribute to three staff members expired due to Covid-19.

**Resolution-** Due to COVID-19 pandemic three staff members including two teachers and one peon have been died. At the beginning of the meeting all staff members and principal given tribute to them.

2. Dress code and Identity cards

**Resolution-** As the college is commencing and as a part of discipline Principal Dr. S.I. Patel told all the teaching and nonteaching staff members to follow all the rules strictly. It includes wearing uniform and identity cards regularly.

3. Sevak kalyan nidhi and student insurance guidance

**Resolution-** Parent institution, Maratha Vidya Prasarak Samaj runs various welfare schemes for staff members and students. Principal Dr.S.I Patel told updated information of the schemes Sevak Kalyan Nidhi and Student insurance scheme to all staff members.

4. Felicitation of Vice-Principal, Dr. S.A. Marathe

**Resolution-** Vice Principal, Dr. S. A. Marathe awarded Ph.D. by North Maharashtra University Jalgaon. He was felicitated and congratulated by Principal Dr. S.I. Patel and staff members.

Dr. V. B. Sonawane

**Coordinator**

Internal Quality Assurance Cell  
Arts, Com. & Science College  
Nandgaon, PIN-422 006.

Dr. S.I. Patel

**Principal**

Arts, Commerce & Science College  
Nandgaon, Dist. Nashik (M.H.)



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**SECOND MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
(Academic year 2021-2022)

**Date: 22-09-2021**

**Day: Thursday**

**Time: 12.00 pm**

**Venue: Principal office**

**AGENDA**

1. To implement Choice Based Credit system.
2. To review and confirm the minutes of the last meeting
3. To start online lecture
4. To accelerate admission process for FYBA, FYBCOM, and FYBSc.
5. Vaccination status
6. COVID-19 status
7. Registration for online FDP, Refresher courses etc.

**Principal**

Arts, Commerce & Science College  
Nandgaon, Dist. Nashik (M.H.)



Maratha Vidya Prasarak Samaj's  
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**SECOND MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

(Academic year 2021-2022)

**Date: 22-09-2021**

**Day: Thursday**

**Time: 12.00 pm**

**Venue: Principal office**

**Members present for Meeting**

Sr. No.	Name of member	Designation	Signature
1	Dr. S.I. Patel	Principal	
2	Dr. V. B. Sonawane	IQAC Co- Ordinator	
3	Dr. P.T. Nikam	Member	
4	Dr. B.W. Chavre	Member	
5	Mr. L.A. Kalaskar	Member	
6	Mr. R.V. Wagh	Member	
7	Dr M.P. Dushing	Member	
8	Mr. A. B. Lawange	Member	
9	Mr. A. B. Jadhav	Member	
10	Mr. M.B. Atole	Member	
11	Mr. B. P. More	NSS. Programme Officer	
12	Mr. Ramesh Karwa	External. Expert	
15	Mr. Shaikh Shakur Habib	Industrial Expert	
16	Mr. Sachin R. Patil	Alumni member	
17	Mr. P.K. Kulkarni	Technical Assistant	
18	Mr. S.V. Patil	Administration Staff	
19	Mr. Kalpesh Rajendra Ushire	Student representative	



## AGENDA

1. To review and confirm the minutes of the last meeting

**Resolution-** IQAC Coordinator read the minutes of earlier meeting held on 21-06-2021 members approved the minutes after reviewing it.

2. To implement Choice Based Credit system.

**Resolution-** Savitribai Phule Pune University, Pune has implemented the Choice Based Credit System for Third year of all streams at Undergraduate level from this academic year.

3. To start online lecture

**Resolution-** Due to COVID-19 lockdown, students could not attend college physically hence Principal Dr. S. I. Patel told all the teachers to start online lectures on various platforms like, ZOOM, YouTube, Teachmint, google meet etc.

4. To accelerate admission process for FYBA, FYBCOM, and FYBSc.

**Resolution-** Due to COVID- 19 pandemic situation, the admission process was going on very slowly. Principal Dr. S.I. Patel told all the teachers to call students and accelerate the admission process.

5. Vaccination status

**Resolution-** COVID-19 pandemic was still existing so Dr. S. I. Patel asked vaccination status of the staff members and told all to get vaccinated soon.

6. COVID-19 status-

**Resolution-** COVID-19 pandemic caused deaths of many people, hence, Dr. S.I. Patel informed all the teachers to follow all the SIP's given by government.

7. Registration for online FDP, Refresher courses etc.

**Resolution-** Due to the situations of COVID-19 pandemic, it is not possible to complete FDP, Short term course, refresher and orientation courses offline way. Hence IQAC coordinator, Dr. V. B. Sonawane suggested all teachers to register for the same and complete it online.

At the end of meeting Dr. V.B. Sonawane, IQAC coordinator proposed vote of thanks.

Dr V.B. Sonawane  
**Coordinator**

Internal Quality Assurance Cell  
Arts, Com. & Science College  
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Dr. S.I. Patel  
**Principal**

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**THRID MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)  
(Academic year 2021-2022)**

**Date: 06-12-2021**

**Day: Tuesday**

**Time: 3.00 pm**

**Venue: Principal office**

**AGENDA**

1. Appointment of Dr. S.A. Marathe as Principal
2. To keep record of attendance for community course
3. To identify the slow and advanced learners
4. To submit information of all criteria's
5. To upload the departmental information on website
6. To prepared CAS proposal
7. Preparation of Webinar on Plant Nomenclature.



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THRID MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

(Academic year 2021-2022)

Date: 06/12/2021 Day: Tuesday

Time: 3.00 pm.

Venue: Principal office

Members present for Meeting

Sr. No.	Name of member	Designation	Signature
1	Dr. S.A. Marathe	Principal	
2	Dr. V. B. Sonawane	IQAC Co- Ordinator	
3	Dr. P.T. Nikam	Member	
4	Dr. B.W. Chavre	Member	
5	Dr. A.L. Tidar	Member	
6	Mr. L.A. Kalaskar	Member	
7	Mr. R.V. Wagh	Member	
8	Dr M.P. Dushing	Member	
9	Mr. A. B. Lawange	Member	
10	Mr. A. B. Jadhav	Member	
11	Mr. M.B. Atole	Member	
12	Mr. B. P. More	NSS. Programme Officer	
13	Mr. Ramesh Karwa	External. Expert	
14	Mr. Shaikh Shakur Habib	Industrial Expert	
15	Mr. Sachin R. Patil	Alumni member	
16	Mr. P.K. Kulkarni	Technical Assistant	
17	Mr. S.V. Patil	Administration Staff	
18	Mr. Kalpesh Rajendra Ushire	Student representative	





1. Appointment of Dr. S.A. Marathe as Principal

**Resolution-** As Dr. S.I. Patel retired as per his age, Dr. S.A. Marathe accepted charge as incharge principal as per the orders of parent institution, MVP Samaj.

2. To keep record of attendance for community course

**Resolution-** College is running four Courses under Community College Scheme of university. IQAC coordinator, Dr. V. B. Sonawane told all course coordinators to keep record of Community college course attendance.

3. To identify the slow and advanced learners and organize guest lectures.

**Resolution-** IQAC coordinator, Dr. V. B. Sonawane told all the staff members to select slow and advanced learners (students) from the first year BA, BCOM and B.Sc. and act accordingly. All he insisted to organize online guest lectures for the students.

4. To upload the departmental information on website

**Resolution-** In order to website updating, Dr. V.B. Sonawane informed all teachers to update their departmental website on the website.

5. To prepared CAS proposal

**Resolution-** As, few staff members are due for CAS, IQAC coordinator informed to make CAS proposals and get it verified from IQAC.

6. Preparation of Webinar on Plant Nomenclature.

**Resolution-** Department of Botany organized an international webinar on Plant Nomenclature on 15 December 2022. Dr. B.W. Chavre, Coordinator, informed all the teachers about the webinar. Principal Dr. S.A. Marathe also insisted all the teachers to support for the webinar.

At the end of meeting Dr. V.B.Sonawane, IQAC coordinator proposed vote of thanks.

Dr. V. B. Sonawane  
**Coordinator**  
Internal Quality Assurance Cell  
Arts, Com. & Science College  
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Dr. S. A. Marathe  
**Principal**  
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**FOUR MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
(Academic year 2021-2022)

**Date: 07-03-2022 Day: Tuesday**

**Time: 12.00 pm.**

**Venue: Principal office**

**AGENDA**

1. To submit Remaining document of criteria wise
2. To organized alumni meeting



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**FOUR MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

(Academic year 2021-2022)

**Date: 07-03-2022 Day: Tuesday**

**Time: 12.00 pm.**

**Venue: Principal Cabin**

**Members present for Meeting**

Sr. No.	Name of member	Designation	Signature
1	Dr. S.A. Marathe	Principal	
2	Dr. V. B. Sonawane	IQAC Co- Ordinator	
3	Dr. P.T. Nikam	Member	
4	Dr. B.W. Chavre	Member	
5	Dr. A.L. Tidar	Member	
6	Mr. L.A. Kalaskar	Member	
7	Mr. R.V. Wagh	Member	
8	Dr. M.P.Dushing	Member	
9	Mr. A. B. Lawange	Member	
10	Mr. A. B. Jadhav	Member	
11	Mr. M.B. Atole	Member	
12	Mr. P.R. Kulthe	Librarian	
13	Mr. B. P. More	NSS. Programme Officer	
14	Mr. Ramesh Karwa	External. Expert	
15	Mr. Shaikh Shakur Habib	Industrial Expert	
16	Mr. Sachin R. Patil	Alumni member	
17	Mr. P.K.Kulkarni	Technical Assistant	
18	Mr. S.V. Patil	Administration Staff	
19	Mr. Kalpesh Rajendra Ushire	Student representative	



## AGENDA

### 1. To submit Remaining criteria wise documents

**Resolution-** For the AQAR submission of the year 2020-21, there is lacuna in some criteria information. IQAC coordinator, Dr. V. B. Sonawane asked all the criteria head to submit the necessary information as earliest to IQAC.

### 2. To organize an alumni meet

**Resolution-** IQAC coordinator, Dr.V.B. Sonawane asked alumni association committee members to organize an alumni meet. Principal Dr. S.A. Marathe given guidelines to organize alumni meet.

At the end of meeting Dr. V.B.Sonawane, IQAC coordinator proposed vote of thanks.

Dr. V. B. Sonawane

**Coordinator**

Internal Quality Assurance Cell  
Arts, Com. & Science College  
Nandgaon, PIN-422 006.

Dr. S.A. Marathe

**Principal**

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